Barrington School District
Working Together to Keep Our Schools Safe
Interim Return to School Plan Handbook
As of August 25, 2020
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Introduction

Dear Barrington Families and Staff,

I want to thank the Parent Focus Group, school leadership teams composed of teachers and staff, administration, COVID-19 Task Force Committee, and all those involved in providing input and feedback to improving the Barrington School District Interim Guidance Handbook. The feedback and suggestions for overall improvement for planning purposes for our students, staff, and families shows us working together to have a safe return to school in fall. The three planning scenarios provided in this handbook provide different school designs plans based upon the COVID-19 cases in New Hampshire that will potentially impact the school year. What we have learned during this time is the plans will have to remain flexible and schools will have to adapt based upon this health pandemic.

The COVID-19 pandemic has reshaped our economy, our community, and education. The American Academy of Pediatricians has recommended that public school districts plan for the return of our students to “bricks and mortar” education.[i] The Governor’s Office, the New Hampshire Department of Education, and the State Department of Health and Human Services have all issued general statements and advice regarding a return to school in the fall of 2020.

A recurrent theme at the State level, and one echoed by the School Transition Reopening and Redesign Task Force has been that decisions should be made “as appropriate for your school or district.”[ii] This Handbook is a work in progress. It reflects what we know about the risks of COVID-19, and is our effort to mitigate that risk for children, our community and our staff, while still fulfilling our primary mandate to provide a quality education to the children of Barrington, New Hampshire.

Similarly, the decision-making process for our return to school has to remain fluid. A positive or negative change in circumstances regarding the pandemic will have an impact on the pace and manner in which we return to school.

Our medical and scientific knowledge of COVID-19 (the Coronavirus) is not yet complete. New discoveries are being made, and not all the risks of COVID-19 are fully known. Each family is encouraged to assess the risk that COVID-19 presents to their family, and to make decisions accordingly.

Finally, the success or failure of this effort turns in great part on the extent to which our community, our families, our students, and our staff follow these guidelines with fidelity. We ask each of you to join us in taking these prudent measures to ensure as safe a return to school as possible. Thank you for your continued support and working together as a team for the safety of our students, staff, families, volunteers, and coaches that are part of the Barrington School District Team.
Sincerely,

Daniel Moulis, Ed.D.

[ii] See STRRT Draft Recommendations and Sub-recommendations
Guidance for School Nurses (PK-8)

The following symptoms may appear with COVID-19:

- Fever or chills
- Shortness of breath or difficulty breathing
- New loss of taste or smell
- Congestion or runny nose
- Cough
- Fatigue
- Muscle or body aches
- Sore throat
- Headache

Other symptoms that have been reported but less common:

- Nausea
- Children may have milder symptoms which may include cold-like symptoms
Who Will Decide When and How Schools Can Reopen and Stay Open Safely?

The Governor’s Office, NH Department of Education, in conjunction with NHDHS, and health officials will make the decision to increase or ease restrictions based upon increases or improvements in state’s or region’s COVID-19 cases.

A basis for the following metrics will include:
- Number of lab-confirmed cases
- Percentage of positive test results relative to total number of tests DHHS, Governor, and similar entities will create county designations and tiered guidance for schools within the county (lower risk vs. higher risk counties based on confirmed cases).
- Number of daily hospitalizations
- Overall state capacity for testing, contract tracing, and supply of Personal Protective Equipment (PPE)

The Barrington School District is preparing three plans for the reopening of school in the fall.

A School Decision Task Force is being created, comprised of School Nurses, Medical experts from Barrington and Strafford County, school administrators, and School Board members to determine local decisions on school closures and transitioning to an alternative school plan. A Local Decision Matrix, subject to revision, and located in Appendix E, will serve as a framework for considerations for school leaders and the School Decision Task Force. All decisions will also involve consultation and recommendations from NHDHS, Governor’s Office, and the NH Department of Education.

Plan A: Return to School in the Fall
Implemented with all students and staff at school with state guidance and health recommendations as required, pending state guidance limited social distancing practices will be part of this plan.

Plan B: School Begins as Hybrid (part in-school part remote)
The school year begins with some in school instruction with social distancing practices and some remote learning. This plan is enacted based upon increased cases of COVID-19. A school schedule is implemented that has alternative schedules for students with some in school instruction and some remote learning occurring during the week. This may include students having lunch in classrooms, potentially no band or chorus concerts, no sports or extracurricular events, etc.

Plan C: Remote Learning 2.0
The school district implements remote learning for the return of the school year based upon significant increases in COVID-19 cases. This will include implementing remote learning for all students.

Please review the Local Decision Matrix template, (subject to revisions) located in Appendix E.
Plan A: Return to School in the Fall

Implemented with all students and staff at school with state guidance and health recommendations as required, pending state guidance limited social distancing practices will be part of this plan.

Social Distancing:

Social distancing helps to prevent the spread of COVID-19 by keeping space between you and other people in the school. A six-foot (6’) distance is the recommended precautionary social distance.

- Visitors (parent meetings, vendors, coaches, etc.) complete COVID-19 checklist stating no symptoms
- In the staff handbook, staff acknowledge the COVID-19 checklist stating no symptoms and adhering to this health procedure on a daily basis
- Parent or Guardian acknowledges as part of the registration process adhering to the COVID-19 checklist and this health procedure on a daily basis
- Students enter classrooms at ECLC and BES, minimize student traffic patterns at BMS. All schools develop hallway procedures with traffic arrows or stickers for social distancing and hallway directional arrows
- Classrooms and school facilities are reviewed and reconfigured when feasible to enhance social distancing in building and on the grounds.
- Students eat in their classrooms or in classroom cohorts for breakfast & lunch
- Students not feeling well go immediately to school nurse, school nurse assessing student takes necessary precautions to limit exposure away from other students and staff
- Limit nonessential visitors and activities involving external organizations or groups
- Custodial staff clean bathrooms every hour and other hallway traffic areas door handles, stair rails, drinking fountains, etc. frequently.
- Stricter protocols will be in place for lunch times with respect to distancing and cleanliness
- Recess will remain a part of the school day with sanitizing hands before and after. No more than 50 students in one space at a time.
- No student assemblies (to start the school year)
- Assess beginning of the year field trips and get approval from the Superintendent

Face Masks:

Face coverings/masks are required for students in grades 1-8 and preschool and kindergarten students are encouraged to wear face masks/covering. Face covering/masks are meant to protect other people in case someone is unknowingly infected but doesn’t have symptoms. Face coverings/masks for staff are required in classroom and common areas (hallways, Cafe, offices, nurse office, conference room, etc.). Staff working directly with the public are also required to wear masks.

- Students in Grades 1-8 will wear masks in the classrooms and when transitioning (i.e. whenever traveling in the hallways when social distancing cannot be achieved)
Curriculum and Instruction:

As we return to school, there will be a focus on social emotional learning and community building for students and teachers. Our academic focus will be on literacy and mathematics for grades PK-4 and content area instruction grades 5-8, along with unified arts. Teachers will implement any curricular revisions based upon standards not addressed during remote learning during the past school year as part of Plans A, B, and C. Continue to meet the standards established for each grade level.

- Readers Workshop (K-4)
- Reading of Novels and Nonfiction Informational text (5-8)
- Math in Focus (K-8)
- Writing lessons (K-8)
- Fundations lessons (PK-3)
- Science and Social Studies will occur on a weekly basis in grades (K-4)
- Unified Arts classes occur (1-8)
- Content Area Focus (5-8)
- Reading Interventions (K-8)
- Set Assessment schedule
  - i-Ready Diagnostic testing - will occur at school in classrooms, and at school in small cohorts, for students who are remote learning
  - DRA and other school assessments - will occur at school in classrooms, and at school in small cohorts for students who are remote learning

Student Services:

Services

- The District will continue to work with parents to ensure a free and appropriate public education (FAPE) based upon whether the student is participating in building based or nonbuilding-based instruction.
- Special Educators will provide direct instruction as specified in student IEPs.
- Special Educators will wash or hand sanitize his/her hands prior to and upon leaving each classroom when providing in class instruction.
- Group instruction will be limited to 6 students dependent on the seating in a specified service location.
- Speech and Language services will be provided in the SLP providers’ workspace or regular education classroom as specified by the IEP. The service provider will sanitize any equipment used after each session.
- Occupational Therapy will be provided in the OT providers’ workspace or regular education classroom as specified by the IEP. The service provider will sanitize any equipment used after each session.
- Physical Therapy will be delivered per the IEP. The service provider will use larger spaces when possible such as hallways, gyms, and cafeterias to insure social distancing. The provider will sanitize any equipment used after each session. The provider and student will use hand sanitizer before and after the session.
- School Psychologists and Guidance Counselors will conduct assessments and provide services in their designated workspaces. The provider will sanitize the space and materials after each session.
Student specific plans will be created for more complex learners.

Health and Safety

- Special Educators/Service Providers will wear masks during direct instruction with students.
- Service providers who move between buildings will wash hands prior to entering the building, change facemask, and any clothing that may have been compromised during student services in the previous building.
- Special Educators/Service Providers will sanitize areas and materials/equipment between students. When providing hand over hand guidance for longer than 10 minutes gloves will be worn.
- Speech and Language pathologists will wear a face shield or mask with a clear front and gloves when appropriate when working on social pragmatics and/or articulation with students.
- Occupational Therapists will wear facemasks and gloves when performing OT services that require touching a student.
- Physical Therapists will wear a mask and gloves when performing PT services that require touching a student.
- Para Educators will wear facemasks when working with students, and during assigned duties.
- Students will have their own labeled, closed container of manipulatives used by special education teachers or service providers. In the Preschool classroom dramatic play areas will remain.
- Additional health and safety guidelines for staff working 1:1 with students or with students whose disability or behavior pose a health/safety risk will be followed based upon the NHDOE Summer Service guidance. Given that the number of Covid-19 cases has remained stable across the majority of NH these guidelines remain pertinent.

Adapted from the NH Department of Education Bureau of Student Support Guidance on Summer Programming:

- Modify classrooms where students are likely to be in close contact to allow for social distancing recognizing that by nature young children are drawn to one another. Space seating and work to design activities so that students are at least 3-6 feet apart. Such distancing protocols do not limit the ability of educators to have direct contact with students as part of direct supports or services.
- All educators and staff working with students must wear face coverings over their nose and mouth, when 6 feet of social distancing is difficult to maintain and/or when caring for potentially vulnerable students with underlying health conditions and disabilities.
- If using cloth face coverings review the CDC guidance for Use of Cloth Face Coverings. People wearing face coverings must not touch their eyes, nose, mouth, or face, or adjust their face covering without first sanitizing hands. After touching face or adjusting face covering, hands must be sanitized.
- Staff and students should practice frequent hand hygiene:
  a. Wash hands often with soap and water for at least 20 seconds. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol.
b. Always wash hands with soap and water if hands are visibly dirty.
c. Supervise and help students needing assistance to ensure they are washing/sanitizing hands correctly, and to prevent swallowing of alcohol based hand sanitizer. When soap and water are not readily available and students use hand sanitizer, it should be used under the direct supervision of staff. When not in use, hand sanitizer should be kept out of reach of students (on a high shelf, cabinet, or in a backpack worn by staff outside.)
d. At a minimum, require hand hygiene when arriving at the facility, before and after meals or snacks, before and during meal preparation or service as necessary to prevent cross contamination, after outside time, before and after going to the bathroom, after handling any bodily fluid, before and after medication administration, after cleaning up and handling any garbage, after handling animals or cleaning up animal waste, and prior to leaving for home.

- Advise students, educators and staff to avoid touching their eyes, nose and mouth with unwashed hands.
- Cover coughs or sneezes with a tissue, then throw the tissue in the trash and clean hands with soap and water or hand sanitizer (if soap and water are not readily available). Alternatively, cough or sneeze into elbows
- Washing, Feeding, and Contact with a Student:
  a. Supporting many of our most vulnerable students will often result in educators needing to comfort crying, sad, and/or anxious students, as well as supporting them within close proximity, which may include physical support, handholding or other contact. Additionally, there are times when students are acting in an unsafe manner toward themselves or others and may need to be guided to an alternate location. Direct services will also require student contact. Education providers can protect themselves by wearing appropriate PPE, which may also include a gown or an over-large button-down, long sleeved shirt and by wearing long hair up off the collar in a ponytail or other updo. (Safety kits will be available in classrooms where there is a student likely to require close physical management as well as in the Behavior Support Rooms) If you use a safety kit the items should be returned to the kit and the kit should be brought to the nurse’s office and marked as “used.” The kit will then be sanitized and restocked.
  b. Education providers should wash their hands, neck, and anywhere touched by a student’s secretions.
  c. Education providers should consider sending students home or covering the soiled clothing with an outer garment if secretions are on their clothes. Educators themselves should change the button-down shirt, if there are secretions on it, and wash their hands again. Contaminated clothes should be placed in a plastic bag or washed in a washing machine. Students should be encouraged to have multiple changes of clothes on hand in the educational facility.
Diapering

When diapering a child, wash your hands and wash the child’s hands before you begin, and wear gloves. Follow safe diaper changing procedures. Procedures should be posted in all diaper changing areas. Steps include:

- Prepare (includes putting on gloves)
- Clean the child
- Remove trash (soiled diaper and wipes)
- Replace diaper
- Wash child’s hands
- Clean up diapering station
- Wash hands

After diapering, wash your hands (even if you were wearing gloves) and disinfect the diapering area with a fragrance-free bleach that is EPA-registered as a sanitizing or disinfecting solution. If other products are used for sanitizing or disinfecting, they should also be fragrance-free and EPA-registered. If the surface is dirty, it should be cleaned with detergent or soap and water prior to disinfection.

Meetings

Special Education Meetings, 504 meetings, and Child Study Team Meetings are encouraged to be held via Google Meet. If a parent would rather meet in person they will be required to follow screening protocols for visitors, and wear masks during meetings. In person meetings will be held in areas that allow for social distancing.

Governor Sununu’s Emergency Order #48

Governor Sununu’s Emergency Order #48 includes the requirement that:

“Each school district must ensure that they hold IEP team meetings for every student identified for special education services no later than 30 calendar days after the first day of the school district’s 2020-2021 school year. At the meeting, the IEP team will consider what Compensatory Education Services, if any, are required to be provided to make up for services not provided during the period of remote instruction and support student regression, or student’s failure to make expected progress as indicated in the student’s IEP. “

The section above requires the IEP teams to review data (including, but not limited, to progress reports, curriculum-based measures, assessments) to determine a student’s progress towards their IEP goals during remote learning. The IEP team will review this data and determine if any additional services are necessary to continue the student’s progress towards meeting their IEP goals. The IEP team may also determine that it needs to reconvene at a later time once
additional data can be collected. In the Newsletter and Video message sent to families in early June, Deannah Rae, Director of student Services, explained to families that during the first week of school teams would convene internally to review student data. As a result of these file reviews one of 3 things will happen:

1. The family will be contacted and a meeting will be held to determine any additional services that may be needed.
2. A Written Prior Notice (WPN) and Parent Response will be sent to the family indicating that additional data is needed to make a recommendation. Once the date is collected a meeting will be held to propose additional services or a WPN will be sent home indicating that no additional services are needed.
3. A WPN and Parent Response will be sent to the family indicating that the student has continued to make progress toward his/her IEP goals and no additional services are needed.

All of these conversations, meetings, and paperwork must be completed no later than October 20, 2020. Additionally, any follow up meetings to determine needed service must be held no later than November 10, 2020. There will be additional funds available from the Department of Education to help support the need for Compensatory Services. A report with supporting documentation will then need to be generated and sent to the Commissioner by November 13, 2020.

Family Expectations:

Establish a consistent routine. If your student is participating remotely, do your best to set up a quiet learning space, support engagement, and follow a daily learning schedule. We will be sharing videos to review some of the new protocols, please share, and discuss these with your child(ren).

- ECLC-Before school starts, check the temperature and assess child’s symptoms. If a fever or other symptoms exist such as cough, shortness of breath, loss of taste of smell, child must stay home and call medical provider. If waiting for the bus practice social distancing and ensure child(ren) are wearing a mask before entering the bus. Any student that has traveled outside the New England is expected to quarantine for 14 days based upon the state travel guidance. All visitors will be expected to wear a face covering before entering the school building and complete the health assessment checklist. Parents attending a sports event and/or extracurricular event will be expected to wear a face covering and practice social distancing.
- BES-Before school starts check temperature and assess child’s symptoms. If a fever or other symptoms exist such as cough, shortness of breath, loss of taste of smell, child must stay home and call medical provider. If waiting for the bus, practice social distancing and ensure child(ren) are wearing a mask before entering the bus. Any student that has traveled outside the New England is expected to quarantine for 14 days based upon the state travel guidance. All visitors will be expected to wear a face covering before entering the school building and complete the health assessment checklist. Parents attending a sports event and/or extracurricular event will be expected to wear a face covering and practice social distancing.
• BMS—Before school starts check temperature and assess child’s symptoms. If a fever or other symptoms exist such as cough, shortness of breath, loss of taste of smell, child must stay home and call medical provider. If waiting for the bus practice social distancing and ensure child(ren) are wearing a mask before entering the bus. Any student that has traveled outside the New England is expected to quarantine for 14 days based upon the state travel guidance. All visitors will be expected to wear a face covering before entering the school building and complete the health assessment checklist. Parents attending a sports event and/or extracurricular event will be expected to wear a face covering and practice social distancing.
Plan B: School Begins as Hybrid (part in-school, part remote)

The school year begins with some in school instruction with social distancing practices and some remote learning. This plan is enacted based upon increased cases of COVID-19. A school schedule is implemented that has alternative schedules for students with some in school instruction and some remote learning occurring during the week. This may include students having lunch in classrooms, no band or chorus concerts, no sports or extracurricular events, etc.

Social Distancing:

Social distancing helps to prevent the spread of COVID-19 by keeping space between you and other people in the school. A six-foot (6’) distance is the recommended precautionary social distance.

- All of Plan A is included in Plan B.
- Provide social distancing floor/seating markings in waiting and reception areas
- Limit nonessential visitors and activities involving external organizations or groups
- Have staff monitor arrival and dismissal to discourage congregating, encourage proper entry intervals/spacing and ensure students go straight from vehicle to classroom and vice-versa
- Students eat in their classrooms for breakfast & lunch
- Ensure sufficient social distancing with at least 6 feet between people at all times in school facilities and on school transportation buses. This will include limiting bus transportation to no greater than 50% maximum occupancy with masks for social distancing. **Hybrid/Blended learning grades preschool-8 of in school instruction and remote learning.**
- Hallways have one-way directional reminders on floors and walls
- Designate entrance and exit doors for classrooms and reduce COVID-19 virus
- Keep students and teachers in small cohorts to stay together during the day as much as possible. Limit mixing cohort groups, students travel together for Unified Arts classes.
- Discontinue band and chorus concerts, sports activities, extra-curricular events, no student assemblies, and other large-group events
- No in-person field trips, incorporate virtual field trips
- Recess can be in groups of 30 or less but no structures or equipment can be used.

Face Masks:

- Face masks are required for all staff
- Face masks are required for students in grades 1-8
- Face masks are strongly encouraged for students in grades Preschool-2

Instruction:

- Develop a hybrid learning schedule
  - PK-5 - in school buildings and remote learning
  - 6-8 – in school building and remote learning
- Teachers will be instructing in the building/classroom environment - unless another plan has been developed with building administrators and the superintendent
- Intervention time and remediation time set each day for students (minimum of 30 minutes)
- Social Emotional Learning - Responsive Classroom time for grades PK-4 and Advisory time for grades 5-8 each day as part of schedule
- Virtual Morning meeting and virtual school or grade level assemblies are recommended to occur once per month
- Virtual field trips when appropriate

**Curriculum:**

As we return to school, there will be a focus on social emotional learning and community building for students and teachers. Our academic focus will be on literacy and mathematics for grades PK-4 and content area instruction grades 5-8, along with unified arts. Teachers will implement any curricular revisions based upon standards not addressed during remote learning during the past school year as part of Plans A, B, and C.

- Readers Workshop (K-4)
- Reading of Novels and Nonfiction Informational text (5-8)
- Math in Focus (K-8)
- Writing lessons (K-8)
- Fundations lessons (PK-3)
- Science and Social Studies will occur on a weekly basis in grades (K-4)
- Unified Arts classes occur (1-8)
- Content Area Focus (5-8)
- Reading Interventions (K-8)
- Set Assessment schedule
  - i-Ready Diagnostic testing will occur at school in small group classroom cohorts to complete testing
  - DRA and other school assessments will occur remotely, when possible, or at school in small group classroom cohorts

**Family Expectations:**

Establish a consistent routine for in-school days and at-home learning. When your student is participating remotely, do your best to set up a quiet learning space, support engagement, and follow a daily learning schedule. We will be sharing videos to review some of the new protocols, please share, and discuss these with your child(ren).

- Check your email daily for specific expectations from teachers
- Check your students work each day
- Be a system of support for your child
- Reach out to your teacher when questions arise
- Remind your child to be in communication with teachers and actively participate
- Support students engagement in remote instruction
- ECLC-Before school starts check temperature and assess child’s symptoms. If a fever or other symptoms exist such as cough, shortness of breath, loss of taste of smell, child must stay home and call medical provider. If waiting for the bus practice social distancing and ensure child(ren) are wearing a mask before entering the bus. Any student that has traveled outside the New England is expected to quarantine for 14 days based upon the
state travel guidance. All visitors will be expected to wear a face covering before entering the school building and complete the health assessment checklist. Parents attending a sports event and/or extracurricular event will be expected to wear a face covering and practice social distancing.

- BES- Before school starts check temperature and assess child’s symptoms. If a fever or other symptoms exist such as cough, shortness of breath, loss of taste of smell, child must stay home and call medical provider. If waiting for the bus practice social distancing and ensure child(ren) are wearing a mask before entering the bus. Any student that has traveled outside the New England is expected to quarantine for 14 days based upon the state travel guidance. All visitors will be expected to wear a face covering before entering the school building and complete the health assessment checklist. Parents attending a sports event and/or extracurricular event will be expected to wear a face covering and practice social distancing.

- BMS -Before school starts check temperature and assess child’s symptoms. If a fever or other symptoms exist such as cough, shortness of breath, loss of taste of smell, child must stay home and call medical provider. If waiting for the bus practice social distancing and ensure child(ren) are wearing a mask before entering the bus. Any student that has traveled outside the New England area is expected to quarantine for 14 days based upon the state travel guidance. All visitors will be expected to wear a face covering before entering the school building and complete the health assessment checklist. Parents attending a sports event and/or extracurricular event will be expected to wear a face covering and practice social distancing.
Plan C: Remote Learning 2.0

The school district implements remote learning for the return of the school year based upon significant increases in COVID-19 cases. This will include implementing remote learning for all students.

Instruction:

- Google Classroom
- Teachers will be instructing in the classroom - unless another plan has been developed with building administrators and the superintendent
- Set schedule 8:30-12:30 Remote Learning for each school during Remote Learning
  - Draft of ECLC Schedule
    - 20-30 minutes Responsive Classroom time
      - Transition to next class 5-10 minutes
    - 30 minutes classes for Math, Reading, and Writing
      - Transition to next class 5-10 minutes
    - 60 minutes Intervention/Remediation time
      - Transition to next class 5-10 minutes
  - Draft of Elementary School Schedule
    - 20-30 minutes Responsive Classroom time
      - Transition to next class 5-10 minutes
    - 30 minutes classes for Math, Reading, and Writing
      - Transition to next class 5-10 minutes
    - 30 minutes Unified Arts classes
      - Transition to next class 5-10 minutes
    - 60 minutes Intervention/Remediation time
      - Transition to next class 5-10 minutes
  - Draft of Middle School Schedule
    - 15-20 minutes Advisory
    - 30 minutes Math, Reading, Writing, Science, and Social Studies
      - Transition to next class 5-10 minutes
    - 30 minutes World Language in grades 7 and 8
      - Transition to next class 5-10 minutes
    - 30 minutes Unified Arts classes
      - Transition to next class 5-10 minutes
    - 60 minutes Intervention/Remediation time
  - Grades 1-8 - Consistent schedule for Unified Arts class
    - Intervention time and remediation time set each day for students (minimum of 30 minutes)
    - Social Emotional Learning - Responsive Classroom time for grades PK-4 and Advisory time for grades 5-8 each day as part of schedule
    - Virtual Morning meeting and virtual school or grade level assemblies are recommended to occur once per month

Schools are recommended to:

- Allow for small-group instruction to occur when reasonable with remote learning
- Virtual field trips when appropriate
Curriculum:

As we return to school, there will be a focus on social emotional learning and community building for students and teachers. Our academic focus will be on literacy and mathematics for grades PK-4 and content area instruction grades 5-8, along with unified arts. Teachers will implement any curricular revisions based upon standards not addressed during remote learning during the past school year as part of Plans A, B, and C.

- Readers Workshop (K-4)
- Reading of Novels and Nonfiction Informational text (5-8)
- Math in Focus (K-8)
- Writing lessons (K-8)
- Fundations lessons (PK-3)
- Science and Social Studies will occur on a weekly basis in grades (K-4)
- Unified Arts classes occur (1-8)
- Content Area Focus (5-8)
- Reading Interventions (K-8)
- Set Assessment schedule
  - i-Ready Diagnostic testing will occur at school in small group classroom cohorts to complete testing
  - DRA and other school assessments will occur remotely, when possible, or at school in small group classroom cohorts

Family Expectations:

Establish a consistent routine for at-home learning. Do your best to set up a quiet learning space and follow a daily learning schedule. We will send updated information about remote learning expectations, please share, and discuss these with your child(ren).

- Check your email daily for specific expectations from teachers
- Check your students work each day
- Be a system of support for your child
- Reach out to your teacher when questions arise
- Remind your child to be ready to learn and actively participate
- Support students engagement in remote instruction
- ECLC-Before school starts check temperature and assess child’s symptoms. If a fever or other symptoms exist such as cough, shortness of breath, loss of taste of smell, child must stay home and call medical provider. If waiting for the bus practice social distancing and ensure child(ren) are wearing a mask before entering the bus. Any student that has traveled outside the New England is expected to quarantine for 14 days based upon the state travel guidance. All visitors will be expected to wear a face covering before entering the school building and complete the health assessment checklist. Parents attending a sports event and/or extracurricular event will be expected to wear a face covering and practice social distancing.
- BES-Before school starts check temperature and assess child’s symptoms. If a fever or other symptoms exist such as cough, shortness of breath, loss of taste of smell, child must stay home and call medical provider. If waiting for the bus practice social distancing and ensure child(ren) are wearing a mask before entering the bus. Any student that has
traveled outside the New England is expected to quarantine for 14 days based upon the state travel guidance. All visitors will be expected to wear a face covering before entering the school building and complete the health assessment checklist. Parents attending a sports event and/or extracurricular event will be expected to wear a face covering and practice social distancing.

- BMS-Before school starts check temperature and assess child's symptoms. If a fever or other symptoms exist such as cough, shortness of breath, loss of taste of smell, child must stay home and call medical provider. If waiting for the bus practice social distancing and ensure child(ren) are wearing a mask before entering the bus. Any student that has traveled outside the New England is expected to quarantine for 14 days based upon the state travel guidance. All visitors will be expected to wear a face covering before entering the school building and complete the health assessment checklist. Parents attending a sports event and/or extracurricular event will be expected to wear a face covering and practice social distancing.
Public Health Requirements and Recommendations

Protecting Vulnerable Populations:
Individuals considered high-risk for severe illness due to COVID-19 include those:
- 60 years of age or older
- High-risk conditions that may include...
  - Chronic lung disease, moderate asthma
  - Heart disease with complications
  - Compromised immune system
  - Other underlying medical conditions
More information on who is high risk for severe illness due to COVID-19 is available from the CDC.

Schools are required to:

1. Systematically review all current plans (health plans, IEPs and 504 plans) for ensuring accommodations for students with healthcare needs and update plans as necessary to decrease their risk of the COVID-19 virus.
2. Create a process for students, families, and staff to self-identify as high risk for severe illness due to COVID-19 and have a plan in place to address requests for alternative learning arrangements or work re-assignments.

Schools are recommended to:

- Implement remote or other learning options for students whose families choose for them not to be in a traditional classroom learning environment due to a documented and diagnosed high health risk status.
- Allow staff to self-identify as high risk and minimize face-to-face contact and allow to maintain distance of 6 feet from others, modify job responsibilities when possible to minimize risk or telework when possible.

Cleaning and Hygiene:
Washing hands with soap for 20 seconds or using hand sanitizer reduces the spread of the virus.

Schools are required to:

1. Provide supplies to support health and hygiene (soap, hand sanitizer, paper towels, tissues, PPE, face masks, etc.)
2. Teach and reinforce handwashing with soap and water for at least 20 seconds and/or use hand sanitizer. School nurses will go into classrooms to teach and reinforce handwashing.
3. Increase monitoring to ensure adherence among students and staff.
   a. Reinforce handwashing during key times such as before, during, and after preparing food, before eating food, after using the bathroom, coughing or sneezing, etc.
   b. Supervise use of hand sanitizer by students
4. Frequently check and refill hand sanitizers
5. Encourage staff and students to cough and sneeze into their elbows or cover with tissue. Tissues should be thrown in the trash and wash hands immediately with soap and water for at least 20 seconds.
6. Incorporate frequent hand washing and sanitation breaks during classroom schedule
7. Allow time between activities for proper cleaning and disinfecting of high-touch surface areas.
8. Establish schedule for ongoing cleaning and disinfecting during the school day (door handles, stair rails, faucets, playground equipment, drinking fountains, light switches, desks, tables, chairs, kitchen countertops, cafeteria tables, carts, trays, etc.) with an EPA approved disinfectant for COVID-19. Increase frequency of disinfecting during high-density times and disinfect shared objects (gym equipment, art supplies, games, classroom shared supplies, etc.)
   a. Paper-based materials such as books and paper are not considered high risk for COVID-19 transmission and do not need additional cleaning or disinfecting.
9. Ensure safe and correct use and storage of cleaning and disinfecting products including storing these products away from children, and allowing for adequate ventilation when staff are using these cleaning products.
10. Limit sharing of personal items and supplies such as writing supplies.
11. Keep students’ personal items separate and in individual labeled containers or lockers
12. Ensure that all non-disposable food service items are minimally handled and washed with hot water and soap or in a dishwasher, or use disposable food service items such as plates and utensils.

Schools are recommended to:

- Avoid shared use of soft or other items that can’t be easily cleaned or disinfected (stuffed toys, clay, etc.)
Monitoring for Symptoms

School are required to:

1. Enforce that staff and students stay home if:
   a. Tested positive for or showing COVID-19 symptoms, until they meet the criteria to return.
   b. Recently in close contact with a person with COVID-19, until they meet the criteria to return.

2. Complete the daily symptoms screening form of any visitors and family members entering the building, and other visitors both part of plan A and plan B.

Example of screening checklist are:

- Students checklist, designed to be administered to a person bringing a child to school.
- Students or any person entering the building will complete the school district checklist this also applies for staff, families, or visitors.
- Parent/Guardian attestation symptom screening checklist for their child in lieu of in-person screening for students who are arriving on bus transportation.
- Fever is determined by a measured temperature of 100.0 F or greater
Handling Suspected, Presumptive or Confirmed Positive Cases of COVID-19

Schools are required to:

1. Post signage at main entrances requesting people who have been symptomatic with fever, cough, etc. not to enter school.
2. Educate staff, students, and their families about symptoms of COVID-19 when they should stay home and when to safely return to school.
3. Establish dedicated space for symptomatic individuals that will not be used for other purposes.
4. Immediately isolate symptomatic individuals to designated area in school, notify family, and send them home to isolate.
5. Ensure symptomatic student remain under visual supervision of staff member who are at least 6 feet away. The supervising adult must wear cloth face covering or surgical mask.
6. Require the symptomatic individual to wear face covering or surgical mask while waiting to leave school.
   a. Cloth face covering should not be placed on:
      i. Anyone who is having trouble breathing or unconscious
      ii. Anyone who is incapacitated or otherwise unable to remove the face covering without assistance.
      iii. Anyone who can’t tolerate cloth face covering due to developmental, medical, or behavioral needs.
7. Require school nurses or designated school staff to provide direct patient care to wear appropriate Personal Protective Equipment (PPE) and perform hand hygiene after removing PPE. Refer to the Infection Control Supplies Checklist for the type of PPE needed.
8. Implement cleaning and disinfecting procedures following CDC guidelines.
9. Have a plan to transport an ill student or staff member home or to medical care
10. Adhere to the following process of allowing a student or staff member to return to school.
    a. If tested negative for COVID-19, they can return to school once there is no fever without the use of fever-reducing medicines and have felt well for 24 hours.
    b. If a person is diagnosed with COVID-19 by a medical professional based on a test or their symptoms or does not get a COVID-19 test but has had symptoms, they should not be at school and should stay home until they (or a family member if younger child) can answer yes to the following three questions:
       i. Has it been at least 10 days since the individual first had symptoms?
       ii. Has it been at least 24 hours since the individual had a fever (without using fever reducing medicine)?
       iii. Other symptoms have improved.
11. Notify local health authorities of confirmed COVID-19 cases among children and staff (as required by state guidelines).
12. Ensure that if a person with COVID-19 was in the school setting while infectious, school administrators coordinate with local health officials to notify staff, and families immediately while maintaining confidentiality in accordance with FERPA and all other state and federal laws.
13. If a student/employee has been diagnosed with COVID-19 but does not have symptoms, they must remain out of school until 10 days have passed since the date of
their first positive COVID-19 diagnostic test, assuming they have no subsequent developed symptoms since the positive test.

14. If a student/employee that has been diagnosed with COVID-19 or has been presumed positive by a medical professional due to symptoms they are not required to have documentation of a negative test in order to return to school.

15. If a student/employee has been determined to have been in close contact with someone diagnosed with COVID-19, they must remain out of school for 14 days since the last date of exposure unless they test positive. They must complete the full 14 days of quarantine before returning, even if the test is negative.

16. Provide remote learning options for students unable to be at school due to illness or exposure to COVID-19.

Schools are recommended:

- Establish and enforce sick policies to prevent the spread of the illness including:
  - Enforcing staff staying home if sick
  - Encouraging use of sick leave policy. Staff should contact Vicki Drouin regarding questions or concerns regarding sick time used.
  - Administration has the right to send a staff member who is experiencing symptoms of COVID-19.
  - Establish and encourage use of sick days for students and discontinue attendance dependent awards and ratings.
  - Develop plans for substitute teaching positions for employees on sick leave and consider cross-training employees to allow for changes in staff duties.
Communication

Schools are required to:

Disseminate COVID-19 information and combat misinformation through multiple channels to staff, students, and families. Ensure families are able to access communication channels to appropriate staff at school for questions and concerns under each planning option.

1. Include reliable educational and health and wellness.
2. Frequently asked questions regarding COVID-19
3. Post signs and posters in main entrances and hallways of schools.

Schools are recommended to:

- Provide frequent consistent and approved school district and school messages to families, staff, and students such as newsletters, emails, online resources, etc.
- Involve families in outreach with PTA, PTC, local groups, organizations, Parent Focus Group, etc.
Water and Ventilation Systems

Schools are required to:
- An indoor air quality test will be conducted before the start of the school year.
- All water fountains will be water bottle dispensers for the start of the new school year.
- In addition, a second air quality test will be conducted after the installation of ionizer filters to HVAC systems.

Schools are recommended to:
- Take steps to ensure all water systems and features (sink faucets, drinking fountains) are safe to use after prolonged facility shutdown.
- Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, using fans or other methods. Do not open windows and doors if they pose a safety or health risk to people using the facility.
- An ionizer filter system will be installed to all HVAC systems at all schools.
- Provide cups or alternative procedures to minimize use of water fountains.
Transportation

Transportation presents a heightened risk for potential spread of COVID-19. Parents are encouraged to transport their child(ren) to and from school if possible in order to minimize this risk.

Barrington’s Transportation Provider is required to:

1. Clean and disinfect transportation vehicles regularly. Children must not be present when a vehicle is being cleaned.
2. The buses will be cleaned and disinfected between bus routes.
3. Social distancing shall be practiced with regard to Bus stops, boarding and disembarking buses.
4. Ensure safe and correct use and storage of cleaning and disinfection products.
5. Clean and disinfect frequently touched surfaces of vehicles (surfaces in driver’s area, passenger seats, arm rests, door handles, windows, etc.) prior to morning and afternoon routes.
6. Keep doors and windows open when cleaning vehicle and between trips to let vehicles properly air out.
7. Clean, sanitize, and disinfect equipment including items such as seats, seat belts, wheelchairs, walkers, and adaptive equipment being transported to schools.
9. Individuals must stay home and not board school transportation if they are experiencing symptoms of COVID-19 or have been exposed to someone positive for COVID-19.
10. Create a plan for getting students home safely if they are not allowed to board the vehicle.
11. Enforce that if an individual becomes sick during the day, they must not use school transportation to return home.
12. If a driver becomes sick during the day, they must follow protocols outlined under suspected, presumptive or confirmed positive cases of COVID-19 and must not return to drive students.
13. Provide hand sanitizer to support healthy hygiene behaviors on all school transportation vehicles for safe use by staff and older children.
   a. Hand sanitizer should only remain on school transportation while vehicles are in use.
   b. Systematically and frequently check and refill hand sanitizers.

Schools are recommended to:

- Allow for 6 feet of social distancing between students and between students and driver as part of plan B. This may include increasing bus routes to reduce occupancy, one student per seat or one student every other seat.
- Consider keeping windows open while the vehicle is in motion to help reduce spread of the virus by increasing air circulation, if appropriate and safe.
- If feasible, park vehicles in safe locations away from flow of traffic so that screening can be conducted safely.
Reopening K-8 Barrington School
District Decision Tree

Plan A - Minimal Social Distancing Traditional Return to School
Least restrictive for school returning in the fall with mitigation strategies, preventative practices, and protective practices
Implemented based upon COVID-19 metrics, state government guidelines, Department of Education, and Department of Health and Human Services recommendations

Plan B - Moderate Social Distancing Hybrid Learning
More restrictions for social distancing, reduced classroom sizes, alternating in-school schedules with alternate days with remote learning
Implemented based upon increased cases of COVID-19 and metrics worsen

Plan C - Remote Learning 2.0
Most restrictive with suspended in person instruction, implement remote learning for students
Implemented based on significant cases of COVID-19 metrics

In conjunction with the Superintendent the following governance agencies and health agencies will be involved in transitioning from one school instructional plan: the Barrington School Board, New Hampshire Department of Education, New Hampshire of Health and Human Services, other Health Agencies, Governor’s Office.
Decisions for Remote Learning:

- **Targeted Closure**
  (isolate and disinfect specific areas (single classroom))

- **Short Term Closure**
  (Close facility or facilities for 2-5 days for deep cleaning)

- **Extended Closure**
  (Close facility or facilities for 14+ days)

Decisions will be made in conjunction with DHHS, State Board of Health, and local and state health agencies. Each risk option has an instructional model or models that address and that may develop during the 2020-2021 school year. The flexible flow charts provide a visual of the Barrington School District decision making process with different corresponding instructional models that may be utilized during the 20/21 school year to ensure the safety of students and staff (adapted from the State of Rhode Island Department of Education, SAU 85 Mascenic Regional School District, and North Carolina Department of Health of Human Services.
School District Symptom
Student, Staff, and/or Visitor Symptom Screening Checklist:

A Google Form has been created at each school that requires families to acknowledge, on a daily basis, the symptom screening procedure.

Any person showing symptoms of COVID-19 or who has been directly exposed to COVID-19 cannot be at school. Ask the person bringing the child to school to answer the following questions before entering the school or bus transportation

1. Have you been in close contact (within 6 feet for at least 15 minutes) in the last 14 days with someone diagnosed with COVID-19, or has any health department or health care provider been in contact with you and advised you to self-quarantine?
   - Yes- The person should not be at school. The person can return 14 days after the last time they had close contact with someone with COVID-19, or as listed below.
   - No- The person can be at school if they are not experiencing symptoms.

2. Have you traveled outside the New England area?
   - Yes- The person must complete the 14 day quarantine as outlined in the state travel guidance.
   - No- The person can attend school.

3. Since you were last at school, have you had any of these symptoms?
   - Fever
   - Chills
   - Shortness of breath or difficulty breathing
   - New Cough
   - New loss of taste or smell
   - If a person has any of these symptoms, they should go home, stay away from other people, and call their health care provider.

4. Since you were last at school, have you been diagnosed with COVID-19?
   - Yes- If a person is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test but has had symptoms, they should not be at school and should stay home until they meet the criteria below.
   - No- If a person is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test but has had symptoms, they should not be at school and should stay home until they meet the criteria below.

Returning to School:

If a student or staff member has tested positive for COVID-19, the person can return to school when a family member can ensure that they can answer Yes to All three questions:
   - Has it been at least 10 days since the child first had symptoms?
   - Has it been at least 24 hours since the child had a fever (without using fever reducing medicine)?
   - Other symptoms have improved.

If the person has had a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines and they have felt well for 24 hours.
If a person has been determined to have been in close contact with someone diagnosed with COVID-19, they should remain out of school for 14 days since the last known contact, unless they test positive. In which case, criteria above would apply. They must complete the 14 days of quarantine even if they test negative.
Preschool - 8 Barrington School District Symptom Screening:

A Google Form has been created at each school that requires families to acknowledge, on a daily basis, the symptom screening procedure.

1. Has your child had close contact (within 6 feet for at least 15 minutes) in the last 14 days with someone diagnosed with COVID-19, or has any health department or health care provider been in contact with you and advised you to quarantine?
   - Yes- The child should not be at school. The child can return 14 days after the last time he or she had close contact with someone with COVID-19, or as listed below.
   - No- The child can be at school if the child is not experiencing symptoms.

2. Have you traveled outside the New England area? then must complete the 14 day quarantine as outlined in the state travel guidance.
   - Yes- Child must complete the 14 day quarantine as outlined in the state travel guidance.
   - No- Child can attend school.

3. Does your child have any of these symptoms?
   - Fever
   - Chills
   - Shortness of breath or difficulty breathing
   - New Cough
   - New loss of taste or smell

   If a child has any of these symptoms, they should go home, stay away from other people, and the family member should call the child's health care provider.

4. Since they were last at school, has your child been diagnosed with COVID-19?
   - Yes- Yes-If a child is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test but has symptoms, they should not be at school and should stay at home until they meet the criteria.
   - No- If a child is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test but has symptoms, they should not be at school and should stay at home until they meet the criteria.

A child can return to school when a family member can ensure that they can answer Yes to all three questions:
   - Has it been at least 10 days since the child first had symptoms?
   - Has it been at least 24 hours since the child had a fever (without using fever reducing medicine)?
   - Other symptoms have improved.

If the person has had a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines and they have felt well for 24 hours.

If a child has been diagnosed with COVID-19 but does not have symptoms, they should remain out of school until 10 days have passed since the date of their first positive COVID-19 diagnostic test, assuming they have not subsequently developed symptoms since their positive test.

If a child has been determined to have been in close contact with someone diagnosed with COVID-19, they should remain out of school for 14 days since the last known contact, unless they test positive. In which case, criteria above would apply. They must complete the full 14 days of quarantine even if they test negative.
Handling Suspected, Presumptive or Confirmed Cases of COVID-19 Flow Chart and Protocol

Screening Flow Chart

- **Screening for COVID-19**
  - Diagnosis, no symptoms
    - Can return to school since first positive COVID-19 test

- Least 1 Symptom:
  - Home isolation
    - 10 days since first symptom
    - No fever for 3 days without fever medication
    - 3 days of symptom improvement, including coughing and shortness of breath

- Proceed to school.

- Exposure to COVID-19, no symptoms:
  - Cannot return to school for 14 days since exposure.
### Positive Screening Protocol: At School or Transportation Entry

<table>
<thead>
<tr>
<th>Who</th>
<th>Exposure, No Symptoms</th>
<th>Diagnosis, No Symptoms</th>
<th>Symptoms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff or Student shares they were exposed to someone with COVID-19, within the last 2 weeks but is not symptomatic</td>
<td>Staff or Student shares they were diagnosed with COVID-19 less than 10 days ago, but is not symptomatic</td>
<td>Staff or Student with at least one of the following COVID-19 symptoms (Fever + Chills + Shortness of breath or difficulty breathing + New cough + New loss of taste or smell)</td>
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</tbody>
</table>
| Staff Member or Student: A parent or guardian is present to immediately support child to get home or to medical care safely | - Immediately go home  
- Notify Local-State Health Department and follow their procedures  
- Can return to school once it has been 14 days since last close contact. If they do not develop symptoms  
- Student and staff can participate in remote learning and teaching | - Immediately go home  
- May return 10 days since first positive COVID-19 test, if they did not subsequently develop symptoms since their positive test  
- Student and staff can participate in remote learning and teaching while not in school  
- Notify Local-State Health Department and follow their procedures | - Immediately go home  
- If a person is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test but has had symptoms, they can return to school when:  
  - At least 24 hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications; and  
  - Improvement in other symptoms; and  
  - At least 10 days have passed since symptoms first appeared  
- If a person has had a negative COVID-19 test, they can return to school once there is no fever without |
| Student: A parent or guardian is not present to support the child to get home or to medical care safely | • If appropriate for the student, they should wear a face covering  
• Separate student in designated area with supervision by an adult wearing a surgical or medical grade mask, standing at least 6 feet away  
• Enact plan to safely send student home as quickly as possible  
• Superintendent or designee will notify Local-State Health Department and follow their procedures  
• Can return to school once it has been 14 days since last close | • If appropriate for the student, they should wear a face covering  
• Isolate student in designated area with supervision by an adult wearing a face covering, standing 6 feet away  
• Enact plan to safely send student home and not using school transportation  
• Return 10 days since first positive test, if student doesn’t subsequently develop symptoms since positive test | • If appropriate for the student, they should wear a face covering or surgical mask  
• Isolate student in designated area with supervision by an adult wearing a face covering or surgical mask, standing 6 feet away  
• Enact plan to safely send student home and not using school transportation  
• If a student is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test but has had symptoms, they can return to school when:  
  o At least 24 hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications; and |
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<tr>
<th><strong>Contact and they do not develop symptoms</strong></th>
<th><strong>Participate in remote learning</strong></th>
<th><strong>Improvement in other symptoms; and</strong></th>
</tr>
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<tbody>
<tr>
<td>• Participate in remote learning while not in school</td>
<td>• Notify Local-State Health Department and follow their procedures</td>
<td>• At least 10 days have passed since symptoms first appeared</td>
</tr>
</tbody>
</table>

- If a person has had a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medications and they have felt well for 24 hours.

- Student can participate in remote learning while out, if they feel well enough.

- Notify Local-State Health Department and follow their procedures.
### Positive Screening Protocol: During School Day

<table>
<thead>
<tr>
<th>Who</th>
<th>Ensure, No Symptoms</th>
<th>Diagnosis, No Symptoms</th>
<th>Symptoms</th>
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</thead>
<tbody>
<tr>
<td>Staff or Student shares they were exposed to someone with COVID-19, within the last 2 weeks but is not symptomatic</td>
<td>Separate student in designated with supervision by an adult wearing a surgical or medical grade mask, and standing at least 6 feet away</td>
<td>Isolate student in designated area with supervision by an adult wearing a face covering standing at least 6 feet away</td>
<td>If appropriate student should wear face covering or surgical mask</td>
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<td>If appropriate for student, they should wear a face covering</td>
<td>If appropriate for student, they should wear a face covering</td>
<td>Isolate student in designated area with supervision by an adult wearing face covering or surgical mask and standing at least 6 feet away</td>
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<td>Enact plan to safely send student home as quickly as possible</td>
<td>Enact plan to safely get student home safely and cannot be through using school transportation</td>
<td>Enact plan to get student home safely, and cannot be through school transportation</td>
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<td></td>
<td>Superintendent or designee will notify Local-State Health Department and follow their procedures</td>
<td>Can return to school once it has been 14 days since last close contact and do not develop symptoms</td>
<td>If a student is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test, but has had symptoms, they can return to school when</td>
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<td>Participate in remote learning</td>
<td>Return after 10 days since first positive COVID-19 test, if they do not subsequently develop symptoms since their positive test</td>
<td>o At least 24 hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications; and</td>
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<td>o Improvement in other symptoms; and</td>
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<td></td>
<td></td>
<td>o At least 10 days have passed since symptoms first appeared</td>
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<tr>
<td>Student</td>
<td>Staff or Student shares they were diagnosed with COVID-19 less than 10 days ago, but is not symptomatic</td>
<td>Participate in remote</td>
<td>If student has a negative COVID-19 test, they can</td>
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</tbody>
</table>
| Staff member | ● Immediately go home  
● Notify Local-State Health Department and follow their procedures  
● Can return to school once it has been 14 days since last close contact  
● Can participate in remote teaching while not at work | ● Immediately go home  
● Return to school 10 since first positive COVID-19 test, if they do not subsequently develop symptoms since their positive test  
● Close off facility areas used by sick person  
● Wait at least 24 hours to clean and disinfect those areas with an EPA registered product | ● If appropriate for the staff member, they should wear a face covering or surgical mask  
● If well enough, go home immediately  
● If not well enough, self-isolate the staff member in designated area and provide support to get home or to medical care  
● If a person is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test, but has had symptoms, they can return to school when  
  ○ At least 24 hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications; and  
  ○ School district must be notified of diagnosis | learning while not in school  
● Close facility areas used by sick person  
● Wait at least 24 hours to clean and disinfect those areas with an EPA registered product  
● Notify Local-State Health Department and follow their procedures  
return to school once there is no fever without the use of fever reducing medications, cleared by doctor, and they have felt well for 24 hours  
● Participate in remote learning while not in school  
● Close off and ventilate facility areas used by sick student  
● Wait at least 24 hours to clean and disinfect those areas with an EPA registered product  
● Notify Local-State Health Department and follow their procedures |
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- Notify Local-State Health Department and follow their procedures

  - Improvement in other symptoms; and
  - At least 10 days have passed since symptoms first appeared

- If a staff member has a negative COVID-19 test, they can return to school once there is no fever without the use of fever reducing medicines, cleared by doctor, and have felt well for 24 hours.

- Close off and ventilate facility areas used by the sick person

- Wait at least 24 hours to clean and disinfect those areas with an EPA registered product

- Notify Local-State Health Department and follow their procedures
Infection Control Checklist:

School Building
- Hand Sanitizer (with at least 60% alcohol)-Provide every building entrance, exit, classroom, cafeteria, and gym/multipurpose room
- Hand soap

Teachers
- Cloth face coverings – minimum 5 per teacher
- Hand sanitizer (with at least 60% alcohol)
- Cleaning products (EPA approved disinfectants effective against coronavirus)
- Tissues

Students
- Disposal face coverings will be available to students

Nurses
- Cloth face coverings- 5 per nurse, used when not caring for sick individuals
- Surgical masks-used when providing care for sick individuals, as needed
- Gowns-Used when providing care for sick individuals, as needed
- Gloves-Used when providing care for sick individuals, as necessary
- Face Shields-Used when providing care for sick individuals, as needed
- Screening thermometers (temporal, touchless)-thermometers ordered by school nurses

Individual School Staff Delegated by a Nurse to Perform Medical Tasks
- Cloth face coverings- 5 per nurse, used when not caring for sick individuals
- Surgical masks-used when providing care for sick individuals, as needed
- Gowns-Used when providing care for sick individuals, as needed
- Gloves-Used when providing care for sick individuals, as necessary
- Face Shields-Used when providing care for sick individuals, as needed
- Screening thermometers (temporal, touchless)-thermometers ordered by school nurses
- Cleaning products (EPA approved disinfectants effective against coronavirus)

Custodial Staff
- Cloth Face Covering-5 per staff member
- Gloves

Food Service Staff
- Cloth Face Covering-5 per staff member
- Gloves

Bus Drivers
- Cloth Face Covering-5 per staff member
- Hand sanitizer (with at least 60% alcohol)
- Cleaning products (EPA approved disinfectants effective against coronavirus)
- Tissues
School Staff Who May Need to Make Home Visits, or Visits to Multiple Schools (Social Worker, Speech Therapists, Occupational Therapists, School Counselors, and other staff)

- Cloth Face Covering - 5 per staff member
- Hand sanitizer (with at least 60% alcohol)

Administrators

- Cloth Face Covering - 5 per staff member

Person Who Screens Positive for COVID-19 Symptoms On-Site

- Surgical Mask or Cloth Face Covering

Individual Accompanying or Supervising a Person Who Screens Positive for COVID-19 Symptoms On-Site

- Surgical Mask or Cloth Face Covering
- Gloves (as needed)
- Hand sanitizer (with at least 60% alcohol) - if needed, if soap and water not available
References:

Mascenic Regional School District Reopening Flow Chart-July 2020

New Hampshire Department of Education STRRT Draft Recommendations-July 2020

Rhode Island Department of Education Flexible Flow Chart-June 2020


RETURN TO SCHOOL ROADMAP https://returntoschoolroadmap.org/ NH DHHS https://www.nh.gov/covid19/

NH DOE STRRT https://www.education.nh.gov/who-we-are/commissioner/school-transition-reopening-redesign-taskforce

Appendix A

School District Notification Template Letter

Dear Barrington Families and Staff,

We recently had a confirmed case(s) of COVID-19 at one of the schools. This will require the school district to close for enhanced cleaning to the exposed location. All confirmed cases should isolate and close contacts quarantined for 14 days from last exposure in order to prevent illness. “Close contact” is defined as being a household member, or caregiver of a confirmed or suspected COVID-19 case; within 6 feet of the confirmed or suspected COVID-19 case for more than 15 minutes, even if wearing a non-medical face covering; or having contact with the infected person.

The school district has made the decision to enter remote learning during this school closure. Remote learning will begin (add date). The school district will follow guidance from local and state health officials to ensure the schools can reopen safely for students and staff. Once deemed safe, students and staff will be allowed to return to school.

Further notification will be sent with the return to school announcement. If you have any further questions, please contact the school principal or myself.

Daniel Moulis, Ed.D
Superintendent
Appendix B

POSITIVE CASE PROTOCOL

1) When a positive case is reported to an administrator a CASE INVESTIGATION begins
   Case investigators need to quickly locate and talk with the patients, assist in arranging for
   patients to isolate themselves, and work with patients to identify people with whom the patients
   have been in close contact so the contact tracer can locate them.

2) Contact Dan and the building nurse (if Dan unavailable then Deannah)
3) Emergency LT Meeting (Google)
4) Look at events that may need to cancelled
5) Collect building travel logs and building visitor log
6) Identify a list of adults that interacted with the positive case for more than 10 minutes,
   prolonged face-to-face interaction at less than a 6 foot distance, indoors or outdoors
   (whether or not masked is irrelevant), go back 48 hours from the known symptom
7) Call DHHS first (you may be redirected to the Bureau of Infectious Disease Control)
   271-4496
   They will talk through the scenario with you
   DHHS will Identify the “Direct Contact Group” (direct contact with person)
   DHHS phone number-271-9226

A) If in Direct Contact Group (established by DHHS)~ the Bureau of Infectious Disease
   Control ~ Support isolation of those who are infected must quarantine 14 days,
   quarantine begins from when there was direct contact with the positive case, if
   asymptomatic there is no reason to get tested (i.e. if you
   get a test on any day during quarantine and it’s negative, you must still fulfill the
   14 day quarantine (continue to work remotely from home)

   If someone in the Direct Contact Group becomes symptomatic then DHHS
   If no one from the Direct Contact Group has symptoms then there is no further
   action

B) If not in direct contact group, then no further action is required

8) 2 Forms of Notification:
   Notify Direct Contact Group (within 24 hours) provide instructions for next steps
   Notification the Community: Parents and Staff
   • Notifying all staff, families, and the public of school closures and any restrictions
     in place to limit COVID-19 exposure (e.g., limited hours of operation).

Questions to be ready for:
   • What is the timeline?
- What kind of contact was had? (1:1, small group, with mask or not, with gloves or not, with shield or not)
- Define close contact: 10 minutes, prolonged face-to-face interaction at less than a 6 foot distance, indoors or outdoors (whether or not masked is irrelevant)
- Do we need to tell everyone we have been in contact with to quarantine?
- What should I do now?
- What were the person's symptoms?
- Will I hear from you if there is more information?
Appendix C

COVID-19 SYMPTOM SCREENING PROCEDURE

The following will serve as the symptom screening checklist for each school. A designated person or person(s) will be chosen to serve as the COVID-19 Coordinator. The designated COVID-19 Coordinator at BES will be Assistant Principal Katie Kukesh, and Andrea Plona will serve as the assistant to the Coordinator. At BMS, the COVID-19 Coordinator will be Assistant Principal Mandy Murphy and the assistant will be the Kristi Button. At ECLC, the COVID-19 Coordinator will be Laura Deely and the assistant will be Tracey Gower.

As part of this process the following procedure will outline the daily responsibilities.

Students-

- Each student will be bringing the daily COVID-19 symptom screening form to school or send as Google form to the COVID-19 Assistant that will be managed in a Google folder.
- Before entering the school students will be allowed entry based upon a completed symptom screening form, the COVID-19 Assistant will keep a checklist of who has completed the form.
- Students that have the symptom screening form on arrival will be allowed entrance into the building.
- A designated area will be established at each school for students that don’t have completed symptom screening form.
- Students at each school that don’t have a completed form will receive a phone call from the COVID-19 Assistant or School Nurse.
- If a phone call is not received from parent/guardian at the ECLC and/or elementary school then a temperature check is taken to verify no known symptom of COVID-19.

Staff-

- Each staff will complete the daily COVID-19 symptom screening checklist and send to COVID-19 Coordinator.
- If a daily symptom screening checklist isn’t received prior to the start of the school day then Administration will follow up with staff member.
Appendix D

SCHOOL FACILITY
COVID-19 CLEANING PROCEDURES

The following cleaning procedures will be in place as we begin the new school and may be revised during the school year based upon local and state health guidance and CDC recommendations. There will be increased custodial staff during the school day to provide proper and thorough cleaning practices to all schools in the district.

The custodial staff will clean the following school areas during the school day:

- Cleaning of bathrooms (hourly)
- Water fountains (every two hours)
- Classroom door handles, exterior doors, stair rails, and other surfaces (every two hours)
- Plexiglass in certain areas cleaned regularly (two-three times during the school day)
- Café and BES outdoor classroom will be cleaned between lunches
- Gym will be cleaned after each gym class
- Recess equipment will be cleaned after each recess period
- Classrooms will be cleaned daily, including classroom sinks
- Grade 1 classroom bathrooms will be cleaned by custodial staff several times during the school day
- ECLC bathrooms will be cleaned by custodial staff several times during the school day.
- Floors will be cleaned regularly
- Offices will be cleaned regularly and frequently during the school day
- Nurses' offices will have regular cleaning during the school day and a thorough cleaning by the end of the school day.

Classroom staff:

- During the school day staff should provide a cleaning of tables when appropriate (cleaning supplies and/or Lysol wipes will be available)
## Appendix E

SAU 74 Continuous Learning Local Decision Matrix 2020-2021-Draft

<table>
<thead>
<tr>
<th>Considerations</th>
<th>Short-term School Closure</th>
<th>Long-term School Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listed below are factors that will be taken into consideration when a decision to move to or from a fully remote learning model is being made. The first four factors are weighted more heavily than the others.</td>
<td>On Track for Containment</td>
<td>Community Spread</td>
</tr>
<tr>
<td><strong>Community Spread Level (by County)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Strafford County</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Positive COVID result(s) within school community - cohort model (elementary)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Individual classroom cohorts may have periods of remote learning in response to suspected or confirmed cases</td>
<td>Individual classroom cohorts may have periods of remote learning in response to suspected or confirmed case</td>
<td>Close school(s) and move to remote or hybrid learning for 3 school days (minimum)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Close school(s) and move to remote or hybrid learning for 5 school days (minimum)</td>
</tr>
<tr>
<td>Positive COVID result(s) within school community - alternating model (secondary)</td>
<td>Many members of the school community may have periods of remote learning in response to suspected or confirmed cases</td>
<td>Suspected or confirmed cases within the school will result in a school-wide shift to remote learning for at least two-weeks</td>
</tr>
<tr>
<td>---</td>
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<td>---</td>
</tr>
<tr>
<td>Staff Absenteeism *in particular, nursing staff</td>
<td>The school is able to provide coverage and manage absenteeism with little impact to instruction</td>
<td>It is difficult for the school to provide coverage and manage absenteeism. There is impact to instruction.</td>
</tr>
<tr>
<td>Student Absenteeism</td>
<td>The needs of students both in school and absent are able to be met effectively</td>
<td>It is difficult for the school to meet the needs of students both in school and absent</td>
</tr>
<tr>
<td>Availability of Cleaning and Protective Supplies to allow us to follow state guidelines</td>
<td>The school has the supplies necessary to meet state guidelines and to implement the SAU plan</td>
<td>The school is having difficulty securing the supplies necessary to meet state guidelines and to implement the SAU plan</td>
</tr>
<tr>
<td>Compliance with Protections, including screening</td>
<td>Screening is happening before people enter the building. There is a rare need for someone to leave school due to illness. Mask wearing, physical distancing and other protective measures are followed by the community</td>
<td>There are small gaps in compliance to the protective measures in place</td>
</tr>
</tbody>
</table>

Executive Orders/Public Health Department Guidance overrule local decision making. The SAU will regularly communicate where each school falls within each of these factors (referenced from the Harvard Global Health Institute, adapted from SAU #24 Weare School District, Stoddard School District, John Stark, and Henniker School District, Monadnock Regional School District, and Newport School District).

Monadnock Regional School District Local Decision Matrix 2020-2021

Newport School District Local Decision Matrix 2020-2021